



PUEBLO WEST METRO DISTRICT: CAPITAL PROGRAM

2024

Support Operations presents:

CIP Tracking No. **24.SPT.001**

Proposed Year(s): **2024**

Redesign 300 into office space

Description:

The recommendation is to convert the 1,200-square-foot open space inside of the building into usable office space. We want to construct four offices, a reception area, a breakroom, and a restroom inside. The breakroom would be a multi-purpose room allowing for some shared cubical space as needed.

Justification:

The Support Operations Department is living in a leased space at 356 S McCulloch Blvd. Hopefully, the renovated space would allow the entire team to move to the 300 location and eliminate the need for leased space.

Funding Source(s):

- General
 - Utility Enterprise
 - Community Dev.
 - Other
- If other, describe: _____

Project Overview:

Category: Type: Useful Life:

Project Start: Completion:

Internal Review:

| | Reviewed | Comments |
|---------------------|-------------------------------------|----------|
| Department Director | <input checked="" type="checkbox"/> | |
| CIP Committee | <input checked="" type="checkbox"/> | |
| Budget Approval | <input type="checkbox"/> | |



Projected Costs

2024 Capital Cost: \$500,000

Annual O&M Cost: Undetermined